



PTA Meeting

Sept 16th, 2022, 2pm

1. Welcome and Introductions

- Attending: Jen Fisher (Chair), Lorraine Duffett (Vice Chair), Claire Forrester (Treasurer), Jess Mehers (Secretary), Sally Lloyd Davies (100 Club), Steph Loach, Hazel Spencer, Anna Hillard, Mrs Roberts (Head of School).

2. Constitution Review

- PTA members of Parent Kind. Membership covers PTA insurance also guidance and guidelines.
- Current constitution dates from 1993 and is no longer available on Parent Kind.
- Debated whether should update constitution to align with present Parent Kind model.
- Concluded that would need to check through old constitution compare with new model and decide if update needed: particularly if changes re. social media etc. required.
- Current constitutional requirement to give notice prior to all PTA meetings & minutes of meetings to be made available to all parents and teachers at school.

3. Financial Update – Treasurer

- Approximately £4,000 in account in addition to cash in two pots used for float money.
- Old PTA account with Barclays closed over summer and new account with Lloyds Bank opened. This account allows online banking.

4. 100 Club Update

- 100 Club organisation taken over this year by Sally Lloyd Davis.
- 42 numbers still available and SLD planning promotion of 100 Club to recruit new members.

- 100 Club running at profit at present (makes approx. £300 per annum)

5. Class Parent Representatives

- JF and Mrs Friend had previously discussed the possibilities having a parent representative from each class as either a full PTA member or as class liaison (to pass on PTA information).
- Consensus to suggestion being if additional people joined, be great to have specific class representatives. Otherwise, parents within the existing group have children in each of the four classes so information dispersal covered.

6. Student Involvement / Feedback

- Mrs Roberts reported on the Student Council meeting held earlier in the week.
- The students want to raise money for recycling bins and potentially buckets to collect waste for composting.
- The students are considering raising funds from a bake sale but hoped the PTA could help with funds too.
- Agreed to top up any funds raised and happy to assist, if they need help, with organising a bake sale.
- Currently although Christchurch have separate card/paper and plastics recycling, Mrs. Roberts thinks Bishop Wilson contractor does not separate general waste from recyclables. She is going to check with Mrs Jones on current contract and ensure if recycling not taken separately at present that it is considered when contract next awarded.
- SLD will find out what happens at Heswall Primary- an eco school.
- All agree that PTA should be aware of sustainability when planning events and try to minimise unnecessary waste and be eco-friendly where possible.
- Plan for members of the student council to gather ideas/ feedback from the other children and report back to the PTA.

7. School Wish List

- Mrs Friend has created a list of items that she would like for the school (see note).
- Decided that the PTA would aim to raise money towards buying flooring for the existing trim trail to make it useable throughout the year (will cost approx.

£5,000) and purchasing a new trim trail for the sports field (will cost approx. £13,000: Mrs Roberts suggested buying trail first, could be used during the Summer, and flooring thereafter).

- These are expensive so plan also to fund smaller items too with goal to build funds up for trails.
- Investigate the possibilities of local businesses/ benefactors funding parts of a trail, crowd funding, possible grant funding (AH going to investigate rural community funding/ mayoral MP grants and blue token collecting in Neston Tesco).
- Possibility of having a totaliser on display so people can see progress of fundraising.

8. Events / Calendaring

a. Casual Evening Out – The Ship, Sept 29th 7pm confirmed

b. Bonfire Bingo

- Date set for Thursday 3rd November 5.30 start bingo beginning at 6 pm.
- Details to be decided at separate bingo planning meeting.

c. Wreath Making

- Provisional date Sunday 27th November.
- Intend to book Gladstone Hall and provide tea/ coffee & cake.
- Provisionally estimating price at £30-35 per person profit ~ £15-20

d. Movie Night

- TBC Friday 9th December depending on teacher availability.
- School council to decide on film suitable for all ages.
- Provision easy snacks but pricing/ other details also TBC later planning meeting.

e. Christmas Fair

- Date set for Friday 2nd December.
- Details to be decided at separate planning meeting.

f. Bake Sales

- Provisionally aiming to have one bake sale each half term.

g. Nativity Play Refreshments- Discuss another time

- h. School Disco- Discuss another time
- i. Sponsored Circuits- Discuss another time
- j. Summer Fair- Discuss another time
- k. Others...

9. Additional Fundraising Suggestions

- a. The Body Shop- Discuss another time
- b. Amazon Smile
 - Is now set up.
 - Plan to promote it to encourage people to use it.
- c. Others...

10. Suggestion Box- will have suggestions at Ice Cream Social.

11. Facebook / School Spider- Discuss another time

12. Any Other Business

13. Adjournment